

How to File Comments with the FTC on the Funeral Rule

NOTE: Comments must be received by 11:59 PM EST on January 3, 2023

Now that you are ready to write your comments on the Funeral Rule Advanced Notice of Proposed Rulemaking, we have a few tips to share to make the process a bit easier. As we have stated before, this is not a letter campaign, and we are not asking you to cut and paste a response. The FTC has made it clear that they want to hear from individual businesses affected by the Rule on the proposed changes. They want to hear your stories of how the Rule impacts you and the families you serve. Also consider the economic effects the Rule may have on your business.

How to Submit

There are two ways to submit comments – by mail and online. **Whichever way you choose to submit, we urge you to write your comments in letter format on your company letterhead** (see sample letter here).

For both types of submissions, the FTC requires you write, “Funeral Rule ANPR, Project No. P034410” on your comment and on the envelope in the case of mailed submissions.

1. **Paper submissions** should be mailed to:
Federal Trade Commission, Office of the Secretary
600 Pennsylvania Avenue NW, Suite CC-5610 (Annex B)
Washington, DC 20580

ICCFA is requesting that you copy the letter to your congressional district representative and your two senators.

2. **Online submissions** should be uploaded to: <https://www.regulations.gov/document/FTC-2022-0067-0001>

Click the blue “comment” box located toward the top left of the page and under the title of the proposed rule.

Format: There are two options for submitting comments online – typing comments directly in the “Comment” field OR attaching files. ICCFA recommends you submit as a file attachment so it can be in letter format on your company letterhead and copying your members of Congress.

NOTE if you choose to submit as an attachment, please be sure to write “see attachment” in the “Comment” field. Also, when submitting online comments, you will also be asked to:

- enter your email address;
- check a box to opt in to receiving a confirmation of submission and tracking number (ICCFA recommends selecting this option);

- identify as an individual, an organization, or anonymous; and
- click box to certify you are not a robot.

For purposes of copying representatives and senators on your letters:

Find your Representative – go to [Find Your Representative | house.gov](#) and enter your zip code

Find your Senators – go to [U.S. Senate: Senators](#) and enter your state in the search bar

Web contact forms are available on most members' websites – to use the webform, copy and paste the content of your letter to the FTC with the following introduction, “Dear Senator/Representative _____, I am providing you with a copy of my comments to the Federal Trade Commission related to Funeral Rule ANPR, Project No. P034410. Thank you for your consideration.”

If you prefer, you can also use the links above to find the Washington, DC mailing address of your representative and senators. Mail a copy of the letter with a cover letter attached to the Washington, DC address. The cover letter should say, “Dear Senator/Representative _____, I am providing you with a copy of my comments to the Federal Trade Commission related to Funeral Rule ANPR, Project No. P034410. Thank you for your consideration. Sincerely, _____”